



PROFIT FROM ALL WE KNOW
BOOKKEEPER • CONTROLLER • CFO

Menu of Services

Our specialists deliver all the accounting services a small business needs, from fundamental bookkeeping to strategic planning, including payroll, tax, controller and CFO services. When you call, we answer with a full complement of services that include:

Accounting Services

- Receive / Collect Mail
- Record Transactions
- Make Deposits
- Pay Bills
- Wire Transfers
- Invoice Statements
- Record Payroll
- Reconcile Expense Reports
- Reconcile Bank Statements
- Pay Taxes
- Calc & Pay Sales Tax

Controller/CFO Services

- Manage Fixed Assets
- Monthly Close of Financial Statements
- Checking Analysis
- Create Financial Statements
- Supervision
- Workmen's Comp Audits
- Cloud Hosting
- Budgeting
- Cash Flow
- Strategic Planning
- 90-Day Game Plans
- Semiannual Update
- Annual Update
- Succession Planning

Other Services

- Record Management
- Tutoring
- Software Choices
- Tax Prep
- Policies and Procedures
- Personal Finances
- Trust & Estate Management

We'd be happy to prepare a detailed proposal based on your particular needs. Give us a call today.



117 VIP Drive, Suite 220, Wexford, PA 15090 / 724.934.4880 / fax 724.934.3990

www.thinkHolsinger.com/IQ

Butler • Wexford
A Holsinger, P.C. Company

